



Learners Today
Leaders Tomorrow

LARAWAY C.C.S.D. 70-C

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Greetings Laraway Community,

There have been a lot of questions circulating around the expectations of eLearning. This document should clarify some of the grey areas that we are encountering.

What happens if a child misses a class? We have taken every precaution to ensure this does not adversely affect a student. However, students should communicate in advance, whenever possible, with their teachers to discuss an absence and to make up any missed assignments. Students are expected to make up any missing assignments.

Will assignments be graded? Yes, there will be graded assignments. The following outlines our grading policy per ISBE guidance:

- Teachers will continue to decide which assignments will be assessed
- Assignments can be given a grade of “A,” “B,” “C,” “D” or “incomplete”
- No “F” or “Zero” grades will be given
- Third trimester grades may not result in a student failing a class
- The lack of attendance and completion of assigned work may result in students being assigned a grade of “Incomplete.”
- An “Incomplete” grade will result in no final grade being assigned and no credit being issued for the class until the assignments are made up.
- If a student fails to make up assignments before the end of the third trimester, then they may need to make up the work during summer months or the following school year within an established timeframe to receive a grade and to earn credit.

Will a grade be posted to the report card for middle school students at the end of the third trimester? How will third trimester grades be calculated?



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Yes, all middle school students will receive a third trimester grade on their report card of an “A,” “B,” “C,” “D,” or “Incomplete” as previously addressed. Final grades will be calculated as follows:

- First and second trimester grades from 2019-2020 are already posted to report cards and are NOT impacted by the school closures.
- For the third trimester, the students should already have a grade. This grade becomes their initial third trimester grade.
- Students will complete and submit assignments during the third trimester to be graded.
- The second trimester grade will be compared to grades recorded during the third trimester (i.e. during e-Learning). At the end of the third trimester, students will be issued, at minimum, the second trimester grade earned unless there is a lack of participation in e-Learning, in which case an “Incomplete” may be issued.
- *Example 1: If a student earned a “C” for second trimester and then earns a third trimester grade of a “D,” the lowest final grade they can be given is a “C” for third trimester*
- *Example 2: If a student earned a “C” for second trimester and then earns a third trimester grade of a “B,” the student would naturally earn a “B” for the third trimester.*
- *Example 3: If a student earned a “C” for the second trimester and then does not participate or complete assignments/assessments during the third trimester, the student will be assigned a grade of an “Incomplete” for the trimester. The “incomplete” will be posted until such time as the student makes up the missed assignments.*

How will third trimester report cards for K-5 students be reported? Teachers will use the work that is completed during e-Learning to capture and report student progress for the third trimester.

Is attendance taken? Yes, as requested by ISBE we are tracking attendance through logins and participation. If your child will miss a class, we ask that you communicate an absence with your child’s teacher(s) and determine the best option for making up any missed assignments/activities. It is not necessary for a family to call the school office when a student is going to be absent from school.

What if I cannot assist my child during the day? Not all activities and lessons will be delivered live. Staff may opt to record their lessons and will continue to post activities and assignments as we have during our e-learning days. Our goal is to provide an opportunity for students to learn and interact with their peers and teacher in a meaningful way. We suggest that you communicate any concerns with your child’s teacher(s) to determine what flexibility they can offer to help you.

What are the behavior expectations for students while at home during virtual lessons/instruction? Students are expected to be engaged and participate with the materials to the greatest extent possible. Behavior viewable to others should be appropriate, promote pride in school, and respectful of teachers and classmates. Students who do not uphold acceptable behavior while at home engaging in school-sponsored academic activities can expect to be contacted by an administrator to intervene accordingly.

What if my child is struggling with their thoughts due to the current COVID pandemic?

The district has several Social Emotional Learning (SEL) and Mental Health resources available on the district website to assist parents with their students while at home. If additional support is needed, parents and/or students (depending on age) have access to teachers, counselors, social workers, school psychologists, administrators, and others through virtual means. If you need someone to talk to, don't hesitate to reach out. Our first priority is the health of our students and their social-emotional well-being.

What are the expectations?

Educators will:

- Create lessons and instructional activities that are essential to a student's understanding of the content
- Utilize and district resources for instructional planning and support
- Be available for student/parent questions or concerns. Staff will respond to email or messages within a reasonable timeframe.
- Keep a focus on student social-emotional well-being
- Contact parents/guardians and/or related service or support staff (counselor, case manager) if there are concerns about student engagement and/or work completion
- Inform building principal of any needs.

Students will:

- Ensure readiness to learn
- Complete all work assigned by teachers
- Communicate with teacher(s) any needs or issues related to engaging in e-Learning
- Make every effort to participate in virtual opportunities with teacher(s) as able
- Review teacher/peer feedback
- Reach out to teachers with questions

Parent(s)/Guardian(s) will:

- Encourage their child to complete assigned work
- Communicate concerns to teachers and/or related service or support staff
- Consider appropriate working conditions for your child(ren) to find success throughout the entire school closure period
- Monitor and support your child(ren)'s participation and engagement in eLearning on a daily basis

Administrator(s) will:

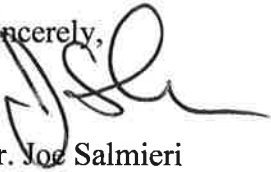
- Provide support and problem-solving for staff and families
- Manage systems and procedures to ensure student access to instructional resources/materials (i.e. Chromebooks, Pre-K materials, etc.)
- Provide continuous communication supportive of e-Learning
- Keep a focus on student social-emotional well-being
- Contact parents/guardians and/or related service or support staff (counselor, case manager) if there are concerns about student engagement and/or work completion
- Review teacher/peer feedback
- Reach out to teachers and counselors for questions or support needs

Has the district made alternate plans for graduation? No, not at this time. We plan to hold graduation as currently planned

Please understand that this is subject to change based on any new guidance from the Governor or Illinois Department of Health.

What about 8th grade trip and end of the activities? Currently, the 8th grade trip is still unknown. For all other end of the year activities, there is no change to the dates for these events. Unfortunately, if schools are closed or meeting size restrictions extend beyond these dates these events will be canceled.

Sincerely,



Dr. Joe Salmieri

Superintendent of Schools