

E-Learning Day Guidelines | 2019-2020 School Year

Why eLearning Days?

E-Learning Days are intended to provide access to learning on days when there are school cancellations due to inclement weather. While these days cannot replace the face-to-face time students have with their teachers, it can provide continuous learning when school is cancelled. E-Learning Days also eliminates the need for makeup days at the end of the school year, helping families plan summer activities.

Attendance

Attendance will be based on the completion of the work for e-Learning Days. Students who do not have the necessary resources may make arrangements with the teacher for additional time to complete the work.

Staff/Parents/Students Training

Staff will receive training on the implementation and guidelines for e-Learning at the opening day institute.

Parents and guardians will receive information and guidance at our annual open house held in August on how students successfully participate in eLearning.

Teachers will review e-Learning expectations prior to Columbus Day each school year. Teachers will thoroughly review the process of e-Learning so all students can successfully participate during these emergency days.

E-Learning Day Communication

Laraway CCSD 70c will communicate with you using the following methods when an eLearning Day goes into effect. Cancellations will be announced via phone, email, and district website indicating that there will be an e-Learning Day.

- Websites, district and school
- ConnectEd automated telephone notifications
- Email notifications
- News media notifications

Options for contacting your child's teacher on an eLearning Day

1. Send your child's teacher an email to their school email address.
2. Call your child's teacher and leave a message on their school voicemail. All voicemails are forwarded to staff members email.
3. If you request a call back from your child's teacher, please leave your callback number **and** specific time for a callback.
4. Teachers, principals, and other licensed professionals will be available by email or phone (via voicemail) from 9 a.m. to 3 p.m.
5. Staff will respond to all communication requests in a timely manner during scheduled hours.
6. Staff contact information can be found at www.laraway70c.org/index.php/staff-directory.

Early Childhood through 8th Grade Guidelines

- Students in grades Early Childhood through 8th Grade will utilize Choice Boards on an eLearning Day. These Choice Boards will be distributed to families and can also be viewed on our website.
- On an eLearning day students in Early Childhood through 8th Grade will choose 1 activity in each of the subject areas listed. Upon completion, the parent/caregiver and child will sign the Choice Board and return it to school.
- For your child's attendance to be counted, every student must submit the eLearning activity the next day of attendance at school.